

Name: _____

Student ID No.: _____

Email Address: _____

Phone: _____

Address: _____

City: _____

Year at Owens: _____

Expected Graduation Date: _____

Major: _____

Position Applying For: Managing Editor News & Opinion Editor Arts & Lifestyles Editor
 Sports Editor Design Editor Web Editor
 Reporter Photographer
(DEFINITIONS OF POSITIONS ON BACK OF PAGE or ATTACHED PAGE)

I. Respond to the following questions:

1. Describe your experience related to the position you are applying for. Or, submit a current resume detailing any relevant experience.
2. What commitments do you have for Fall Semester 2004, including number of credit hours and hours working in on- or off-campus positions?
3. Provide at least one criticism of *The Owens Outlook* and/or an area that you think needs improvement.
4. List three story ideas for *The Owens Outlook*.

II. Include the following work samples:

- Candidates for the Managing Editor, News & Opinion Editor, Arts & Lifestyle Editor, and Sports Editor positions should provide two writing samples (or direct the Advisor to favorites in past issues)
- Candidates for the Design Editor position should provide two design samples
- Candidates for the Web Editor position should provide two samples of Internet design work, or links to two samples of web design work they have completed

III. Return completed applications by Noon on Friday, August, 27 to:

Kylee Broughton, *The Owens Outlook* Advisor
Owens Community College, College Hall
Oregon Road
P.O. Box 10,000
Toledo, Ohio 43699-1947

One or more editors for each of the positions above may or may not be selected for the Fall 2004 semester.

For additional information, contact Advisor, Kylee Broughton at (567) 661-2774 or kbroughton@owens.edu.

Managing Editor: Responsible for general staff coordination and copy editing. In charge of planning where the content goes (which pages for what articles, etc.) and directing layout editors.

News & Opinion Editor: Responsible for generating story ideas, content and design for the news and opinion sections of the paper. Will copy edit their sections as well, although the managing editor will be the “last eyes” on the paper.

Arts & Lifestyles Editor: Responsible for generating story ideas, content and design for the arts and lifestyles sections of the paper. Will copy edit their sections as well, although the managing editor will be the “last eyes” on the paper.

Sports Editor: Responsible for generating story ideas, content and design of the sports sections. Coordinators with a photographer for sports-related photos.

Design Editors: “Last eyes” on the paper. Responsible for making sure the design fits our style (front, headlines, jumps.) Also responsible for any re-design issues.

Web Editor: Updates www.owensoutlook.com